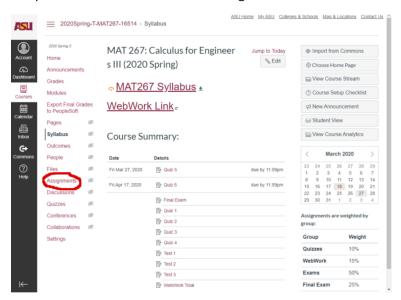
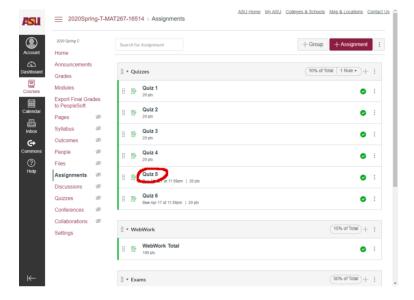
## **Instructions for grading in Canvas**

<u>There is a video that also discusses how to grade in Canvas. It can be found online at https://player.mediaamp.io/p/U8-EDC/qQivF4esrENw/embed/select/media/Q87hfPj7z6z9?form=html</u>

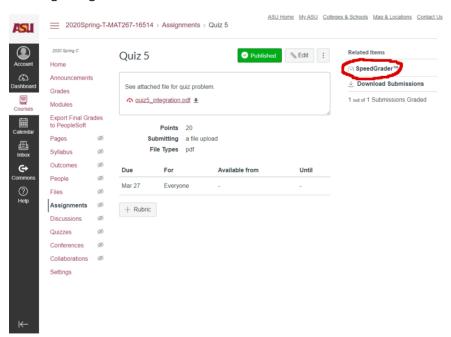
1. Open the Canvas site and click "Assignments" in the sidebar menu.



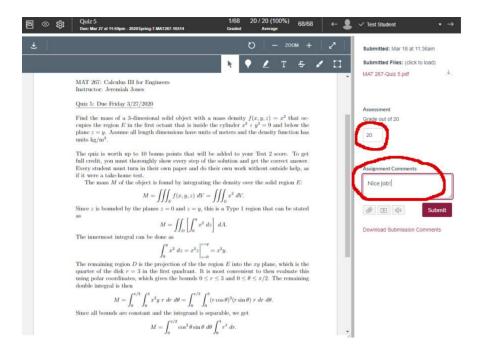
2. Click on the assignment you wish to grade (Quiz 5 in this example).



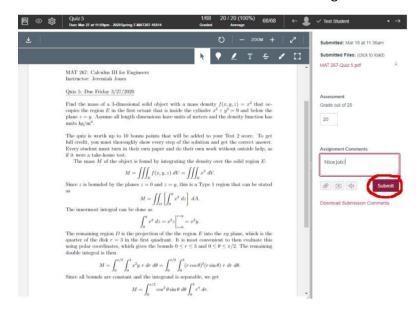
3. Click on the SpeedGrader link in the upper right corner. This will open a new window where you will do the grading.



4. The student's pdf file will be displayed on the left. After reviewing their work, enter their score in the "Assessment" box and enter any feedback comments in the "Assignment Comments" box.



5. Click the Submit button to save the score into the gradebook.



6. Click the right-arrow in the upper corner of the screen to move on to the next student and repeat.

